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## QResearch Scientific Committee

### Minutes

(13:00 – 14:00, 10 October 2024, Teams)

**Attending:** Andrew Snelling, Rebecca Harmston, Koen Pouwels, Julia Hippisley-Cox, Hui Gao, Kate Best

**Apologies:** Brian Mcmillan, Claire Meadows

**Chair and minutes:** Paula Dhiman, Andrew Snelling (Minutes)

1	<b>Welcome and apologies</b>  Chair welcomed the group and apologies were noted.	
2	<b>Minutes and actions from last meeting</b>  Minutes approved as a true record of the last meeting.	
3	<b>Matters arising from last meeting</b>  None noted	
4	<b>Declarations of conflict of interest</b>  None noted	
5	<b>Applications for discussion</b>  <b>OX206 (new)</b>  -Revise and resubmit recommended.  <b>OX201 (re-review)</b>  Approval Letter can be sent out.  <b>OX317 (new): Safety of Medicines in Pregnancy</b>  Revise and resubmit recommended.	
6	<b>Feedback since last meeting</b>  A number of papers have been published since last meeting.	

7	<p><b>AOB</b></p> <p>Chair asks JHC about application templates. JHC comments on the user guides available and the risk of researchers copying information from template files. PD to explore adding more suggestions to application form to make requirements clearer. JHC mentions ORCID IDs added to application forms. PD to chat to CM.</p> <p>Date of next meeting – 4 November 14:30 – 15.30</p>	
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