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**QResearch Scientific Committee**

**Minutes**

**(12:00-13:30, 4<sup>th</sup> November 2021, Teams)**

**Attending:** Paul Aveyard, Madhurima Bhadra, Rebecca Harmston, Franco De Crescenzo, Hui Guo, Koen Pouwels, Polly Kerr, Tom Ranger, Allison Hirst, Brian McMillan (deputy chair), Stavros Petrou, Julia Hippisley-Cox, Claire Meadows (minutes)

**Apologies:** Syed Kazmi, Jennifer Camaradou,

**Chair:** Paula Dhiman

1	<b>Welcome and apologies</b> PD welcomed team, introduced AH and apologies were noted.	
2	<b>Minutes and actions from last meeting</b> Minutes approved as a true record of the last meeting.	
3	<b>Matters arising from last meeting</b> None raised.	
4	<b>Declarations of conflict of interest</b> None indicated beyond JHC noted for application OX46	
5	Applications for discussion <b>OX46</b> -Revise and resubmit. <b>OX146</b> – researcher unable to resubmit now due to other demands on their time. They plan to resubmit in 2022.	All
6	<b>Applications approved</b> <b>OX300</b> <b>OX153</b> Amendments approved <b>OX37</b>	

	<b>OX86</b>	
7	<b>Feedback since last meeting</b>  <b>OX100</b> - John Perry Prize for computing innovation in primary care	
8	<b>AOB</b>  PD informed group that she attended the latest QResearch Advisory Board meeting and a new Chair – Dr Caroline Mitchell – had been appointed as Dr Mike Walton has stepped down.  Committee discussed adding a charge to substantial amendments received by the group. Committee don't want to alienate applicants who haven't allocated amendment fees into their funding. Committee to revisit this in due course.  Committee also agreed that substantial amendments should go back to the original review team. The Chair can deal with minor amendments alone. This process will be revisited in a few months time.  Committee also agreed that all applicants on a project application should be sent the QResearch verdict letter, rather than just the lead applicant.  Date of next meeting – December 6 <sup>th</sup> 13:00-14:30	