

**QResearch Scientific Committee**

**Minutes**

**(12:30-13:30, 2<sup>nd</sup> September 2021, Teams)**

**Attending:** Rebecca Harmston, Jennifer Camaradou, Hui Guo, Koen Pouwels, Polly Kerr, Tom Ranger, Rebekah Burrow, Allison Hirst (observer), Brian McMillan (observer), Stavros Petrou (deputy-chair), Claire Meadows (minutes)

**Apologies:** Paul Aveyard, Julia Hippisley-Cox, Madhurima Bhadra, Franco De Crescenzo

**Chair:** Paula Dhiman

1	<b>Welcome and apologies</b>  SP is stepping down after this meeting as Deputy Chair but remaining on the committee. PD starting as Chair. BM starting as Deputy Chair next month. AH joins QResearch team as Senior Project Manager	
2	<b>Minutes and actions from last meeting</b>  Minutes approved and all actions completed.	
3	<b>Matters arising from last meeting</b>  Covered under the item above	
4	<b>Declarations of conflict of interest</b>  No declarations.	
5	<b>Applications for discussion</b>  OX300  PPI well done, not clear whether there is going to be data-matching, no obvious ethics risks. Methodologically sound, good timing re information needed for third job qualification. Chair will review the final review form and compare to the thoughts of the other reviewers and will contact team and reviewers if there are any discrepancies in the consensus.	
6	Applications approved:  <b>OX57</b>	

	<p><b>OX146</b></p> <p><b>OX153</b></p> <p>Amendments approved:</p> <p><b>OX7</b></p> <p><b>OX90</b></p>	
7	<p>Feedback since last meeting</p> <p><b>OX24</b></p> <p><b>OX102</b></p> <p><b>OX79</b></p> <p><b>OX107</b></p> <p>Team discussed a question from an applicant who wondered whether the committee would like to receive presentations at this meeting, from researchers, to see the work and output of projects they approve. The team response that this will not be supported as an ongoing process owing to time constraints, but possibly on a one off basis where we're able to, or a set meeting for this purpose alone.</p> <p>New application form - draft in progress.</p> <p>Making protocols publicly available – survey results. We've received a limited amount of responses, most people surveyed like the idea of making applications public, except for 'experience' section or the 'data set' section, or the 'study design' section. The general consensus is that the lay summaries are sufficient.</p>	
8	<p><b>AOB</b></p> <p>Date of next meeting – October 4<sup>th</sup> 13-14:30</p>	