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QResearch Scientific Committee

Minutes

(13:00-14:30, 8th February 2021, Teams)

Attending: Julia Hippisley-Cox, Stavros Petrou (vice-chair), Clare Bankhead, Paul Aveyard, Paula Dhiman, Madhurima Bhadra, Rebecca Harmston, Franco De Crescenzo, Jennifer Camaradou, Hui Guo, Koen Pouwels, Rebekah Burrow, Claire Meadows (minutes)

Apologies: Mike Walton

Chair: Rafael Perera

1	Welcome and apologies RP welcomed team and apologies were noted	
2	Minutes and actions from last meeting Minutes approved as accurate record of the last meeting.	
3	Matters arising from last meeting Team noted that any amendment requests or application requests that were submitted would have to have a data specification with it.	
4	Declarations of conflict of interest None (other than already declared in the agenda) noted at outset of meeting.	
5	Applications for discussion Revise and resubmit OX125 Revise and resubmit OX94 Revise and Resubmit OX132 New application OX37	

	<p>New Amendment OX90</p>	
6	<p>Applications revision and resubmission</p> <p>OX128</p> <p>OX136</p>	
7	<p>Applications approved</p> <p>OX39</p> <p>OX107</p>	
8	<p>Feedback since last meeting</p> <p>A team member informed group that she has been asked to submit information to NERVTAG and to SAGE on the COVID projects she's working on and opened discussion on whether the Scientific Committee would like to see progress reports on projects they've reviewed. Team suggested that information be provided on potential policy impact of studies. Group discussed collating results/progress and disseminating this information regularly to the Committee.</p>	
9	<p>Process clarifications, questions and discussions</p> <p>The group suggested finding another day of the week to have the meeting on every month, so everyone gets the chance to attend. Administrator will canvas group, if all can attend another day we will move to that. If not, we will alter the day each month to allow all to attend.</p> <p>Group noted that the researchers of OX85 have asked whether they can make an amendment request, but the change requested may be substantial. Team asked that she email other team members for them to decide how to proceed.</p> <p>Of requests for variables that are often missing for patients – a team member suggested that the reviewers would identify these in the data spec when reviewing the application. Another suggested applicants be guided to use the count data available in QWeb. A member suggested that we work with researchers to generate a list of which variables have good data and which have poor data, as a reference guide for future researchers.</p>	
10	<p>AOB & date of next meeting</p> <p>8th March 2021, 1pm – 2.30pm</p>	