

QRESEARCH

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## **QResearch Scientific Committee Meeting**

## Minutes

## (1pm -2.30pm/24.08.20/dial in)

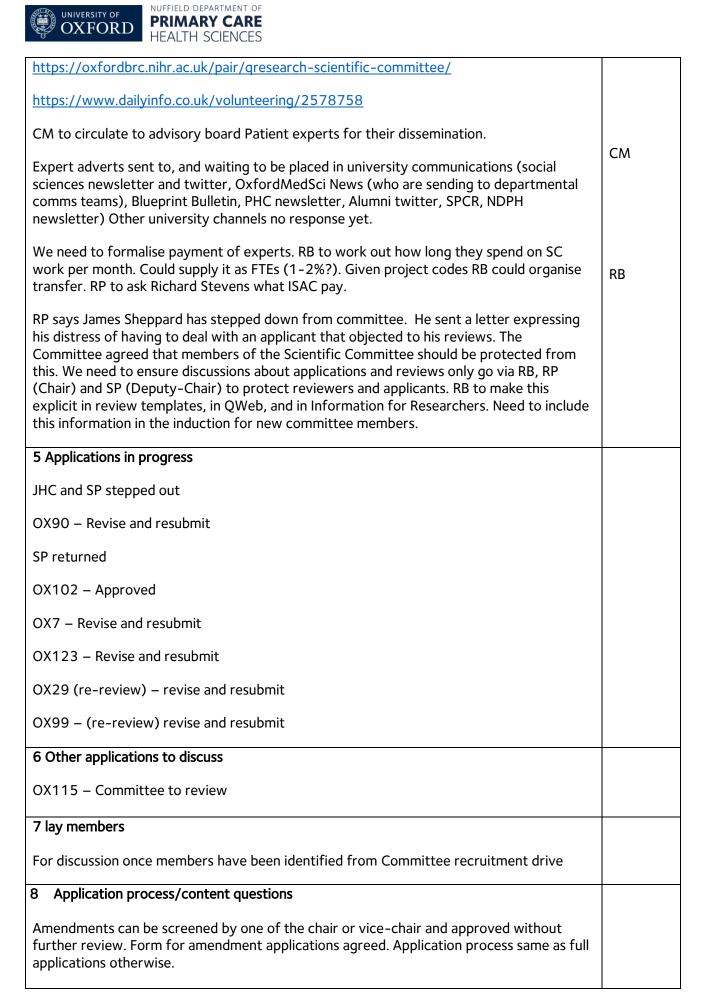
Attending: Julia Hippisley-Cox, Sarah Lay-Flurry, Stavros Petrou, Paul Aveyard

Apologies: Rebekah Burrow, Mike Walton, Clare Bankhead

Chair: Rafael Perera

1 Welcome and apologies	ACTION
2 Minutes and actions last meeting	
Regarding point 5 – JHC – reported that CTRG have approved changes to TOR which have now been published on website.	
Regarding point 7 - Advisory Board to be consulted at their next meeting as to whether they recommend that applicants disclose all conflicts of interest and sources of funding (in line with journals etc.) rather than just the source of funding for the project under application.	
Regarding point 7 – Committee agree that generally an econometrician (rather than a statistician) is enough for health economics applications, but that it is helpful (rather than essential) to have a statistician as well. The reviewer can decide if a statistician is essential as well. It is incumbent on applicants to make their application accessible to reviewers (for example, by using clear language). Although pairing of reviewers based on expertise is not currently possible due to the small number of committee members, ideally a methodologist (statistician or health econometrician) would be paired with a content expert.	
Last meeting's minutes approved by the Committee.	
3 Matters arising	
Regarding point 7 - Advisory Board – CM to add to agenda	СМ
Regarding point 7 – Committee agree – RB to update Information for Researchers and keep in mind when assisting reviewers.	RB
4 Update on process for identifying and inviting new committee members	
Lay adverts placed:	







JHC proposed proportionate review and an external panel of reviewers. Committee decided that this would be worth considering when volume of applications increases.

## 9 AOB & Date of next meeting

RB suggested that the team send a thank you letter to James Sheppard for all of this work on the Committee. Team agreed to this.

Next meeting 23.09.2020 at 14:00