# QResearch Project Application

This form exists to assist applicants compile the information required for an application. All applications must be made via the online form. Please create a user account and make an application here: <https://qweb.qresearch.org/Login.aspx> Please consult the information for researchers here: <https://www.qresearch.org/information/information-for-researchers/>

# Form

# General details

Title of Research:

Chief Investigator:

Organisation:

A copy of a current CV (maximum 2 pages of A4) for the Chief Investigator must be submitted with your application.

Co-Applicants:

**Experience**

Briefly outline what experience you, and/or your team, have with the following:

CPRD data:

Statistics:

Data Management:

GP Practice:

**Funding**

Has the funding been secured?

Funding Body Details

Funding body:

UK Contact Name:

UK Contact Email:

Funding: Project Details

Title of project:

Principal Investigator Name:

Proposed Study Start Date:

Proposed Study End Date:

Duration, Years:

Duration, Months:

Funding Amount:

**Sponsorship**

Has the funder of the research agreed to act as a sponsor as set out in the Research

Governance Framework?

Has the employer of the Chief Investigator agreed to act as a sponsor of the research?

Sponsoring Organisation:

UK Contact Name:

UK Contact Email:

**Referees / Potential Peer-Reviewers**

Please identify 6 academics who can review your proposal. Reviewers should be recognised experts in the area of the research and should not include anyone who is one of your current or past collaborators or someone likely to decline because of a significant conflict of interest.

**Datasets**

Which datasets are you applying for?

(give brief description here – a more detailed data specification will be drawn up once approval is given)

General Practice data:

Hospital Episode Statistics:

Civil Registration data (Mortality data):

Cancer registry data:

**Protocol**

What is the scientific justification for the research? What is the background? Why is this an area of importance?

Give a brief synopsis / summary of methods and overview of the planned research.

What are the principal research questions/objectives?

What are the secondary research questions/objectives?

What are the principal inclusion criteria? (please justify):

What are the principal exclusion criteria? (please justify):

What are the health or economic outcomes to be measured?

What is the primary outcome measure for the study?

What are the secondary outcome measures?

Where will the analysis of the data from the study take place and by whom will it be undertaken?

**Study Design**

Study Design (e.g. case control, cohort, cross-sectional study etc)

Study Period (i.e. which years are required)

Selection of comparison group(s) or controls

Describe the statistical methods and / or other relevant methodological approaches (e.g. for qualitative research) to be used in the analysis of the results.

Plan for addressing confounding

Plans for addressing missing data

Limitations of study design, data sources, and analytic methods

Has the size of the study been informed by a formal statistical power calculation? Has a statistician given an opinion about the statistical aspects of the research?

Do you anticipate there will be any intellectual property generated as a result of this project? If so, please give details including ownership and how and when this will be made publically and freely available.

What do you think the implications and impact of your research will be for patients and/or the NHS?

Patient or user group involvement (if applicable)

**Invoices**

Contact details of the person to whom we should send the invoice

**Data Sharing Agreement**

Contact details of the person who can sign the Data Sharing Agreement on behalf of your organisation

**Declarations**

To your knowledge is this work original and capable of publication as original research in a peer- reviewed journal?

Are you free to undertake this study and publish its findings without reference to the funding source or any other organisation?

Do you agree to acknowledge the source of QResearch data and associated linked datasets in any publication, paper, report or software/tool?

Do you agree NOT to attempt to identify patient(s) or practice(s)?

Do you undertake to provide a copy of the final report of the project and copies of any publications within one year of the project completion?

Do you agree not to provide access to raw data to any third party including the funder, sponsor or other such body?

Do you agree not to use the data for any other project except that which is expressly described in your application?

Do you undertake to check the data you are given within a month of receipt and report back any problems within that time?

Do you agree to have a project summary on the QResearch website once the project starts?

**Data retention, storage and destruction**

How long do you wish to retain the data?

If longer than 12 months, please justify your reasons below (the maximum data retention period is 3 years, with a review annually)

Storage Data will be stored on a secure system password protected where by access to the data is restricted to only those who are named within this agreement

Retention Data will be retained until the date agreed with QResearch. If data is required for longer, approval from QResearch will be obtained.

Destruction Data will be securely destroyed using file shredding software. Similarly, physical media will be destroyed using a high specification shredder with the functionality to irreversibly destroy the disc. The data will also be removed from any back-up tapes that contain it. Confirmation that this has occurred will be given in writing to Julia Hippisley-Cox, QResearch.

**Details of Data Custodian**

What arrangements are in place for monitoring and auditing the conduct of the research?

Contact details for Data Custodian for this study, including Address where data to be held (if different from above organisation address)

**Researchers**

**Overall declaration**

Can you confirm that all those involved in this research (including researchers, sponsors and funders) are aware of and agree to the above conditions?