

# training handout

## **EMIS Web QResearch data sharing agreement**

Use this training handout to help you activate the QResearch data sharing agreement, to ensure your practice is contributing to the QResearch database.

#### **Access Data Sharing Manager**

**Note:** To access and use Data Sharing Manager, you must have Role Based Access Control (RBAC) activity B0109 Local Restricted System Administration in your role profile. If you need to update your role profile to add this activity, follow the instructions in the Users section of *UG148 EMIS Web Organisation configuration*.

To access Data Sharing Manager, do one of the following:

- Click 🥽 , point to Configuration, and then click Data Sharing Manager.
- If you have customised the quick access toolbar, click <sup>4</sup>
- If you are already in the Configuration module, click the **Data Sharing Manager** tab.
- From anywhere else in the system, press ALT, press E, press Z, and then press S.
- On the EMIS Web homepage, click the link, if configured.

Note: The Data Sharing Manager option is *not* available if you do not have any agreements in place.

#### Activate the QResearch sharing agreement

- 1. Access Data Sharing Manager.
- 2. If required, on the Data Sharing Manager ribbon, click My Agreements.
- 3. At the bottom of the navigation pane, click the tab for the appropriate agreement type (Data Distribution).

Existing agreements are listed in the navigation pane, with a green tick beside active agreements and a red cross beside agreements that have been created, but not yet activated:

		EMIS Web Health Care System	
Organisation Configuration Data Shari	Manager Confidentiality Policy Manager Tem	slate Manager Formulary Manager Concepts Manager Referral Target Manager	🗖 @ 🌒
Activale Deactivale My Agreement Agreement	5		
Agreements Views Difference (2) Description (2) Description (2) (2) Lab Description (2) (2) (2) (2) (2) (2) (2) (2) (2) (2)			
Data Distribution	QResearch		
External organisations reporting on my data	Name QResearch		
GPES GPES	Agreement Type Data Distribu	tion	
X QResearch	Description This agreemer causes outco patient identif detail here {ur	It is for EMS to stream data to the University of Nottingham for the QResearch database. The research enriches understanding of the new from dessesse their textments. It includes development nover lisk prediction tools such as QRSIX. Al data are pseudomymed no ers are extracted. The specific data terms that will be streamed and the purpose for which the data will be streamed is described in http://www.research.org/SteFages/InformationV2.0f	Contact
	Date of Agreement 11-Jul-2013	- 09:16:08	Author
	Role within Agreement Organisation	s viewing data	
	Organisations viewing data		
	Organisations		Status
	QResearch		Active
Reporting			
Data Distribution			
	1		

Data Sharing Manager screen

- In the navigation pane, click the QResearch agreement.
  Details of the agreement are displayed in the right-hand pane.
- On the ribbon, click Activate Agreement.
  The QResearch agreement is activated for your organisation.

### **Deactivate the QResearch sharing agreement**

- 1. Access Data Sharing Manager.
- 2. If required, on the ribbon, click **My Agreements**.
- At the bottom of the navigation pane, click the tab for the appropriate agreement type (Data Distribution).
  Existing agreements are listed in the navigation pane.
- 4. In the appropriate section in the navigation pane, click the **QResearch** agreement.
- On the ribbon, click Deactivate Agreement.
  The QResearch agreement is deactivated for your organisation.

For further information, see Data Sharing Manager in EMIS Web Help



This handout is only a guide to supplement the training you receive. For further training, contact EMIS Customer Fulfilment: 0845 123 4455

For all your post-training support queries, go to the EMIS Web Online Support Centre, accessible from the EMIS Web homepage.

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