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QResearch Advisory Board

Minutes

(28.11.2023 2.00pm – 3.00pm, dial-in)

Attending: Caroline Mitchell, Paula Dhiman, Antony Chuter, Carol Coupland, Julia Hippisley-Cox, Sharon Dixon, Jonathan Ford, Jennifer Hirst, Claire Meadows (minutes)

Apologies: Jonathan Meadows, Alex Eavis, Patricia Wilkie

1	<p>Welcome and introductions and apologies</p> <p>Chair welcomed group and apologies were noted.</p>	
2	<p>Minutes, actions and matters arising from last meeting</p> <p>Minutes approved as a true record of the last meeting.</p>	
3	<p>Update on Ethics approval 2024-2029</p> <p>JHC confirmed that she has been granted ethics approval for the next five years from Jan 2024 to Dec 2029.</p>	
4	<p>Patient section of QResearch website</p> <p>SD presented on points that came out of her discussions with the PPI group in Leicester, and asked this group whether they had any points to add. It's her general feeling that she wants the PPI representatives involved throughout the process and not just at the beginning and the end.</p> <p>AC said that there is a general divide between academic and community PPI, and in general there needs to be greater representation of members from deprived communities. The glossary is a great idea. There needs to be greater opportunities for PPI members beyond attending meetings. AC would be happy to help further with this. SD and AC to discuss.</p> <p>Group agreed that, in general, with regards to language translations, having Plain English summaries and animations facilitates the process.</p> <p>Chair would be happy to open her PPI contacts group if our researchers need greater representation from Northern England.</p>	AC/SD

5	<p>Update from Scientific Committee</p> <p>PD confirmed that the Committee is running well, with most applications this past six months only having to return to the applicants for revision once. She mentioned changing the form being a possibility for capturing greater information where needed. JHC advised that we should keep an eye on this to see what needs changing on the application form and asked PD to let her and CM know of any changes to the application form as appropriate.</p>	PD
6	<p>Deputy for this board</p> <p>Chair agreed that it would be great to have a deputy. It would be best if it was someone who already sits on the board. Interested parties to contact Chair by Dec 8th to express interest. AC expressed interest in the meeting.</p>	All
7	<p>National data access policy</p> <p>The board are content that QResearch is being operated as a safe data environment already and has been for a very long time. There is no indication that the SDE policy will have implications on QResearch. JHC will inform the group if this changes.</p>	
8	<p>Newsletter & comms</p> <p>CM confirmed that the next newsletter will be going out before Christmas. JHC in CM in the process of agreeing content.</p>	
9	<p>AOB & date of next meeting</p> <p>Members were informed that the acquisition of EMIS Health by United Health Ltd has now completed. There are not thought to be any specific implications for QResearch.</p> <p>JHC to contact the EMIS user group to get a new representative to sit on the board as the previous representative has retired.</p> <p>JHC also confirmed that the ClinRisk Ltd, Nottingham University start-up that was founded to make QRisk and related tools available for the NHS, has now been donated to the Endeavour Health Care Charitable Trust. It has been renamed to Endeavour Predict Ltd and is being changed into a community interest company.</p> <p>CM to poll for a date in six months, possibly in person.</p>	<p>JHC</p> <p>CM</p>

